

RECOMMENDED READING LIST

Below are six books to read for a well rounded IT management curriculum that focuses heavily on management skills.

Book	Description of Contents	Cost
<u>Manage IT</u>	The Manage IT book is designed to provide new as well as experienced IT managers with mentoring and coaching in the competencies needed to succeed in the highly competitive 21st century.	\$14.95
<u>The Executive Guide to Running Information Technology</u>	Focusing on the practical rather than the theoretical, this guide offers advice on running a business delivery-focused corporate IT unit. It presents a step-by-step improvement plan and recommends specific policies, approaches, and tools for each critical IT management function. Loaded with tools and resources on CD-ROM.	\$75.00
<u>Running IT Like a Business</u>	Managing IT as a Business provides executives with practical advice on how to unleash the full potential of this critical function so that companies can derive maximum benefit. It offers a proven plan for bridging the gap between CEOs and CIOs that has, until now, impeded their ability to work together in order to craft objectives, establish budget guidelines, and develop metrics for measuring IT value and success. While written for CEOs and CIOs, the book offers any reader a very clear view of how an IT organization needs to be run like a professional services business that is a fully owned subsidiary of its parent and client.	29.95
<u>Leadership and the One-Minute Manager</u>	Teaches readers how to tailor management style to situations in a manner that produces top results.	14.00
<u>Turning Lead Into Gold</u>	One of the best books on outsourcing. Peter Bendor-Samuel completely demystifies and clearly explains how and why outsourcing works.	10.95
<u>TopGrading</u>	The premier authority on hiring, developing and keeping the best people provides an in-depth view of his best practices.	28.00
Total		\$172.85